

2022 Sanitary Sewer Manhole Adjustment, Rehabilitation and Replacement Construction Contract, Pkg I & II

Eric Keller P.E.

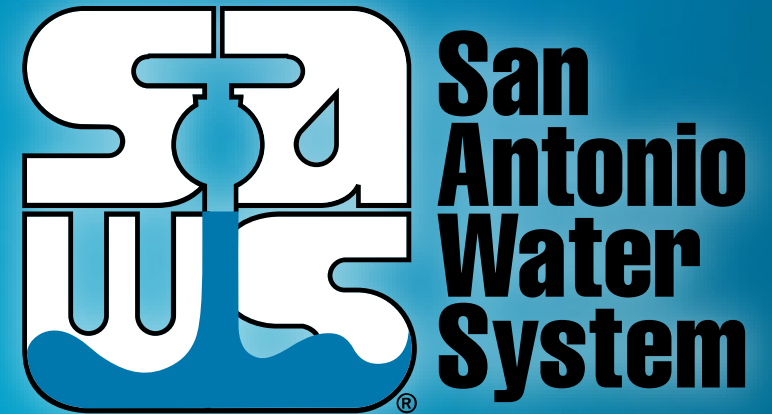
Project Engineer

Stella Manzello

Contract Administrator

Marisol V. Robles

SMWVB Program Manager, SAWS



Non- Mandatory Pre-Bid Meeting

January 21, 2022 – 10:00 AM

MAKING SAN ANTONIO
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Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- General Information
- SMWVB Requirements
- Contract Solicitation Website – Recent Changes
- Vendor Registration
- Key Reminders
- IFB Schedule
- Bid Packet Preparation
- Contract Requirements
- Project Overview
- Statement of Bidder's Experience
- Supplemental Conditions
- Special Conditions
- Special Provisions to Technical Specs

General Information

- This is a Non-Mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- This presentation and the attendance sheet will be posted to the SAWS website
- Key project information:
 - Construction duration is 365 calendar days for each package
 - Construction estimate \$2,000,000.00 per package
- Construction services being procured through IFB

Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

Accepted SMWB Certification Agency

- **South Central Texas Regional Certification Agency**

(Includes the Texas Historically Underutilized Business “HUB” Program, MBE, WBE, SBE)

Minimum Qualifications for SMWB recognition:

- SBE-Certified (even MBEs and WBEs)
- ***Local office or local equipment yard***

Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**
A: Please email the SMWB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWB-certified firms to contact.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**
A: Please contact the SMWB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. LCP Tracker
4. Must be Current and Accurate before Retainage is released

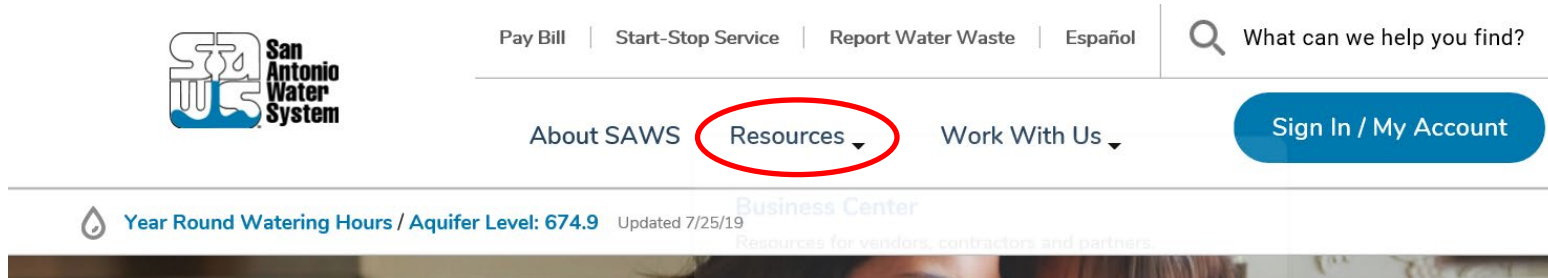
<https://saws.smwbe.com>



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Contract Solicitations Website – Recent Changes

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations



Contract Solicitations Website – Recent Changes

- Choose the specific project
- The following buttons are now located under the advertisement:
 - Notify Me
 - Plan Holder's List
 - Downloads
 - Plans
 - Specs
 - Addendums
 - Geotechnical Data Report



The screenshot displays a project advertisement for a "Non-Mandatory Pre-Bid Meeting" on August 6, 2019. The advertisement includes the following details:

- Event:** Non-Mandatory Pre-Bid Meeting
- Date/Time:** 10:00 AM, Tuesday Aug. 6, 2019
- Location:** San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145

Below the advertisement, there are three main sections:

- Notify Me:** A section with a megaphone icon and a "Subscribe" button. Text: "Receive updates sent straight to your inbox."
- Plan Holders List:** A section with a group of people icon and a "View List" button. Text: "View plan holders list."
- Downloads:** A section with two links for "Specifications" and "Plans", both dated Jul. 31, 2019. Each link has a PDF icon and a lock icon, indicating they are password-protected. Text: "Note: You must be logged in to access this document."

Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at www.saws.org to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box.

https://apps.saws.org/Business_Center/Contractsol/



Notify Me

Receive updates sent straight to your inbox.



Subscribe

Key Reminders

- All questions should be sent in writing to the corresponding Contract Administrator by email or fax.
- Please identify the project by its associated solicitation number.
- Contractors should not contact the SAWWS project engineer, the consultants for this project, or any other SAWWS staff up until Board award.
- Late bids will not be accepted and will be returned unopened.
- Due to the COVID-19 emergency and to protect the health of the public, SAWWS is implementing new procedures for the submission of bids.
- Bids will be received either Electronically or through Sealed bids.
- Electronic bids will be received via the secure SAWWS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person to SAWWS, Bidders should allow sufficient travel time.

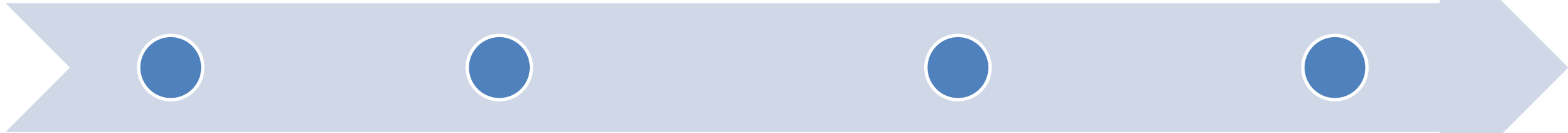
IFB Schedule

Questions Due

Tuesday – January 25, 2022
by 2:00 pm (CT)

Bids Due

February 2, 2022 at 10:00 am (CT) Pkg. I
and
February 2, 2022 at 11:00 am (CT) Pkg. II



Answers Posted

Friday – January 28, 2022
by 2:00 pm (CT)

Board Award

March
2022

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Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
 - All items due with the bid
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposals
- References and contact information must be verified prior to submitting bid(s)

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWS

Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
 - Pollution Liability is required
 - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract
 - Any deficiencies must be corrected prior to Board award

Contact Information

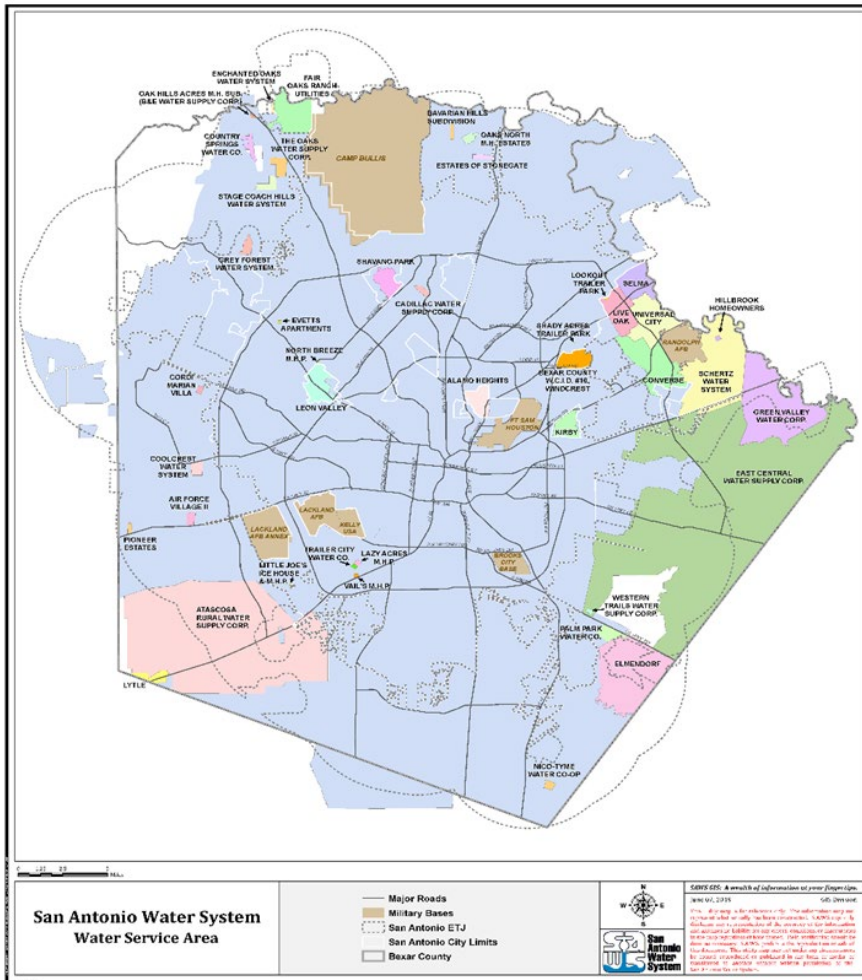
<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Stella Manzello	Contract Administrator	210-233-3854	Stella.Manzello@saws.org
Marisol V. Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org

Project Overview

- The San Antonio Water System is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision to adjust and/or rehabilitate or replace or install new wastewater collection system manholes, including but not limited to concrete, asphalt and other surface restoration, and associated work throughout the SAWS service area on an annual work order contract basis.
- SAWS does not guarantee that the total contract dollar amount of work will be assigned to the Contractor. The contract amount is based on estimated historical quantities for past annual contracts.
- Bid Proposal consists of a total thirty-seven (37) Line Items.

Project Location Map

Work will be located related to SAWS infrastructure throughout the SAWS' Service Area.



Project Overview

Statement of Bidder's Experience

- Complete Statement of Bidders Experience Form and submit with bid.
- Verify point of contact is accessible and phone number is valid.
- 3 project experiences from work order type contracts
- Reference projects completed between 2016 and 2021.
- Each reference project has a different work scope requirement.

Project Overview

Supplemental Conditions (*p.125, SS-1 through SS-5*)

- Article III - Record Drawings (red line drawings required to be submitted with invoicing for payment for each WO).
- Article IV - Contractor required to perform minimum 40% of the contract work, based on total contract price, and defined utilizing only:
 - Workers employed and paid directly by the Contractor or a wholly owned subsidiary of the contractor.
 - Equipment owned by the contractor or subsidiary.
 - Rented or leased equipment operated by the Contractor's, or its wholly owned subsidiaries, employees.
 - “Value of the Work self-performed” includes all Materials incorporated where material is performed by Contractor's own organization.

Project Overview

Supplemental Conditions (*continued*)

- Article V
 - Contractor obtains all COSA street cut and ROW permits and complies with all permit requirements.
 - Contractor responsible for all costs to obtain and full fill permit requirements.
 - Project signs shall comply with COSA ordinance (inclusive to project), and Barricades will identify Contractor.
 - Required Work Site Photographs (3 minimum per location)

Project Overview

Supplemental Conditions (*continued*)

- Article VII – Contract Payments
 - Scratch sheet line items and quantities shall be input into SAWS CPMS with all documentation for invoicing and required photos.
 - Request for Waiver of Retainage from Surety Company allowed, but if elected, must be included with Bid Packet.
- Article VIII – Liquidated Damages
 - \$500 per calendar day past window of completion per work order.

Project Overview

Special Conditions (*p. 130, SC-1 through 7*)

- Consent Decree Notice Provision (SC-1)
 - Time of the Essence
 - Contractor may be responsible for SAWS penalties related to Contractor performance.
- SC -1.0 Scope of Work / General
 - Adjust and/or rehabilitate or replace or install new sewer manholes, and including but not limited to concrete, asphalt and other surface restoration.
- SC -2.2 Work Orders
 - All WOs and/or projects to be issued are unspecified at time of bid.
 - One WO issued for each manhole.
 - Payment on a WO basis.

Project Overview

Special Conditions (*continued*)

- SC -2.3 Bypass Pumping
 - When bypass operations are necessary, Contractor responsible to provide Bypass pumping plan and perform execution. Both are incidental to the work, with no additional compensation.
- SC – 2.4 Performance Time
 - Provide work force capacity to accomplish five (5) WO's per Day.
 - Commence work within 72-hours of written notice, when traffic control and/or bypass pumping plan Not required.
 - Commence work within 48-hours of verbal notice for emergency.
 - Commence work within 5 calendar days of written notice, when traffic control and/or bypass pumping plan IS required.
 - Complete WO, including site restoration & cleanup, within ten (10) calendar days

Project Overview

Special Provisions to the Technical Specifications (*p. 137, SPTS-1 through 15*)

- See SAWS Standard Specifications (February 2021) on SAWS website.
- Item 100 – Mobilization
 - Mobilization is a separate bid item in the Bid Proposal and will be paid on a “per each work order” basis.
- Item 550 – Trench Excavation Safety Protection
 - Incidental to all work, with no additional compensation.

QUESTIONS?

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